

# How to Check Your Class Schedule on Nest

A Step-by-Step Tutorial



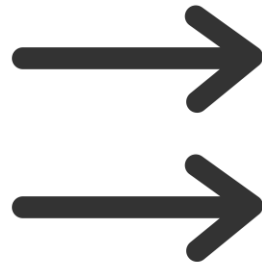
## 1<sup>st</sup> Way – Step 1: Logging In

- Every student will receive their own Net ID, which is their last name, first initial of their first name, and a number. You will be asked to create a password.
- Example: John Smith's Net ID is smithj65. The 65 means he is the 65th person with the last name "Smith" and J as the first name initial.



**Newly accepted applicants who have not claimed their NetID:** enter your CWID (the eight-digit number without the letter "M") and PIN below.

**Former students who would like to make an official transcript request:** visit the [Red Hawk Central site](#) for instructions.



### Login

User Name [What's This?](#)

Password [What's This?](#)



Sign In

## Announcements

Announcements

All

Subject

> [Course Instruction Fall 2020 - Important Registration Info](#)

> [New NEST Interface!](#)
☐ Show Hidden

## View My Personal Information

Please take a moment to make sure we have your correct information:

- [Addresses and Phone Numbers](#)
- [Emergency Contacts](#)
- [Personal Email Address](#)
- [Mobile Phone](#)

Having complete personal information and an emergency is required for registration and housing.

## Pay My Bill

**Montclair State University**

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## Financial Aid

Financial Aid can assist you in financing your Montclair State University education through scholarships, grants, work study and loans.

- [Financial Aid Information](#)
- [Financial Aid Requirements](#)
- [Financial Aid Awards](#)

The 2018-2019 FAFSA is now available. Complete your [FAFSA](#) now for the 2018/2019 year!

Should you wish to pay in person, The Cashier's Office located in Red Hawk Central accepts cash, certified/personal check and/or money order payments. Credit/Debit Card payments are only accepted online via [NEST](#) (processing fee apply). Electronic checks may also be made online (complimentary).

[Statement and Payment History](#)

## View My Schedule

- [Class Schedule](#)
- [Registration History](#)
- [Week at a Glance](#)



## Advising Appointments

Schedule an appointment with your advisor through [Navigate](#).

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# Step 2: View My Schedule

- Once you log in, you'll be brought to the home page. There are multiple ways to check your schedule.
- Scroll down until you see a box titled "View My Schedule."
- One way to check your schedule is choosing "Class Schedule."

## Step 3: Select a Term

- Choose the semester you would like to see the schedule for and click Submit.



Personal Information **Student** Financial Aid

### Registration Term

Home > Student > **Select Term**

Select a Term: FALL 2020

**Submit**

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RELEASE: 8.7.1

## Student Detail Schedule

Total Credit Hours: 17.000

### Introduction to Art Therapy. - ARTH 280 - 01

<b>Associated Term:</b>	FALL 2020
<b>CRN:</b>	47326
<b>Status:</b>	**Web Registered** on Apr 17, 2020
<b>Assigned Instructor:</b>	Cindy Nelson
<b>Grade Mode:</b>	Letter grade
<b>Credits:</b>	3.000
<b>Level:</b>	Undergraduate
<b>Campus:</b>	Main

### Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	2:30 pm - 5:00 pm	T	Calcia Hall 224	Sep 02, 2020 - Dec 21, 2020	Lecture	Cindy Nelson (P)

### Transmedia Projects. - CMDA 320 - 08

## Step 4: Student Detail Schedule

- After choosing the term, you are brought to a page of a detailed list of your schedule.
- This shows each individual class with the professor, time, days, location, course number, and more.

## Announcements

Announcements

All

### Subject

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☐ Show Hidden

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## Statement and Payment History

## View My Schedule

- [Class Schedule](#)
- [Registration History](#)
- [Week at a Glance](#)



## Advising Appointments

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# 2<sup>nd</sup> Way – Step 1: Week at a Glance

- Back on the home page under “View My Schedule” is also an option of “Week at a Glance” to select.



The following is your class schedule by day and time. Classes that do not have scheduled meeting times are listed at the bottom of the page. Click on hyperlinked courses for more detail.

Go to (MM/DD/YYYY):

[Previous Week](#)

**Week of Sep 14, 2020** (107 of 121)

[Next Week](#)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8am	<a href="#">CMST 205-01</a> <a href="#">40404 Class</a> 8:15 am-9:30 am <a href="#">UNIV 3051</a>			<a href="#">CMST 205-01</a> <a href="#">40404 Class</a> 8:15 am-9:30 am <a href="#">UNIV 3051</a>			
9am							
10am							
11am			<a href="#">THTR 139-02</a> <a href="#">43154 Class</a> 11:15 am-2:00 pm <a href="#">LIFE 2210</a>	<a href="#">CMDA 320-08</a> <a href="#">44644 Class</a> 11:30 am-2:00 pm <a href="#">SCM 1020</a>			
12pm							

## Step 2: The Full Week

- After selecting "Week at a Glance," you will be brought to a page where an entire week is shown.
- Your classes will be displayed under their scheduled days of the week to get another view.
- You can also change what week you're viewing.

## 3<sup>rd</sup> Way – Step 1: Go to Register

- After logging in, there are multiple tabs of different pages at the top. Click on “Register For Classes.”
- One box is labeled as “Registrar’s Office Tools.”
- Under there, select “Register for Classes / Add or Drop”

The screenshot displays the NEST (New Experience Student Tools) portal for Montclair State University. At the top, the 'nest' logo is on the left, a search bar is in the center, and a 'Sign Out' button is on the right. A left-hand navigation menu contains links for 'Home', 'Register For Classes' (highlighted with a red bar and an arrow), 'Student Accounts', 'Financial Aid', and 'Career Services'. The main content area is titled 'Register For Classes' and includes a breadcrumb 'NEST / Register For Classes'. Below this, a section titled 'Registrar's Office Tools' contains several links: 'University Schedule of Classes', 'Register for Classes/ Add or Drop' (highlighted with a red box and an arrow), 'Catalog Course Look up', 'Final Grades', 'View Holds', 'Academic Calendar', 'Important Dates', and 'Unofficial Transcript'. To the right of this section is an 'Academic Advising' box with text explaining the requirement for first-year students and those on probation to obtain a Registration PIN from their advisor. The footer features the 'Montclair State University' logo and copyright information: '© Montclair State University - 1 Normal Avenue Montclair, New Jersey 07043 - 973 655-4000'.

nest

Register For Classes

NEST / Register For Classes

Home

Register For Classes

Student Accounts

Financial Aid

Career Services

Registrar's Office Tools

University Schedule of Classes

Register for Classes/ Add or Drop

Catalog Course Look up

Final Grades

View Holds

Academic Calendar

Important Dates

Unofficial Transcript

Academic Advising

Academic advising is required for all full-time first-year students and any student who is undeclared. Students in these Mandatory Advising populations will be issued Registration PINs to allow registration access. Students will receive their Registration PINs from their academic advisor during their advising appointments. Students on academic probation are also required to seek academic advising prior to registering for classes.

Students MUST keep their Registration PINS for use throughout the semester. Students will need to enter their Registration PIN each time they want to make a change to their schedule (e.g., drop a course, add a course, process a course withdrawal, etc.).

Please note: Declared students must meet with their primary departmental (major) advisor to receive their Registration PIN.

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## Registration

### What would you like to do?



#### [Prepare for Registration](#)

View registration status, Holds, update student term data, and complete pre-registration requirements.



#### [Browse Classes](#)

Looking for classes? In this section you can browse classes you find interesting.



#### [Browse Course Catalog](#)

Look up basic course information like subject, course and description.



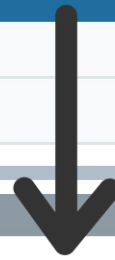
#### [Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



#### [View Registration Information](#)

View your past schedules and your ungraded classes.



## Step 2: Continue to go to Register

- The next page that appears will have a few different options listed.
- This is a longer way to view your schedule, but select “Register for Classes.”
- The first thing you’ll see will be “Find Classes” with a search box. You’ll see a couple small views of a schedule at the bottom, but there’s an even easier way to see.
- Instead, click on the tab “Schedule and Options.”

## Step 3: Select the Term

- Now you will be asked to select which term you would like to see.



[Student](#) • [Registration](#) • [Select a Term](#)

### Select a Term

Terms Open for Registration

FALL 2020

Continue



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Student

Registration

Select a Term

Register for Classes

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Enter Your Search Criteria

Term: FALL 2020

Subject

Course Number

Keyword

Search

Clear

Advanced Search

Schedule

Schedule Details

Class Schedule for FALL 2020

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am		✓ Race, Ethnicity and Media.			✓ Race, Ethnicity and Media.		
9am							
10am							
11am				✓ Stage Make-Up			

Panels

Summary

Title	Details	Hours	CRN	Schedule Ty	Status	Action
Advanced Television...	TVDM 357, 02	4	43222	Lecture	Registered	None
Introduction to Art Th...	ARTH 280, 01	3	47326	Lecture	Registered	None
Race, Ethnicity and M...	CMST 205, 01	3	40404	Lecture	Registered	None

Total Hours | Registered: 17 | Billing: 17 | CEU: 0 | Min: 0 | Max: 19

## Step 4: Finding the Schedule

- The first thing you'll see will be "Find Classes" with a search box. You'll see a couple small views of a schedule at the bottom, but there's an even easier way to see.
- Instead, click on the tab "Schedule and Options."

## Step 5: Full Schedule

- Once you're in the new tab, you'll see a summary on top. To view the full summary, click on the arrow underneath the box that is facing down.

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes Enter CRNs **Schedule and Options**


#### Summary


Term: FALL 2020

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Date	Status	Message
<a href="#">Advanced Television Production</a>	TVDM 357, 02	4	43222	Lecture	Letter grade	Undergraduate	04/17/2020	Registered	**Web Register...
<a href="#">Introduction to Art Therapy</a>	ARTH 280, 01	3	47326	Lecture	Letter grade	Undergraduate	04/17/2020	Registered	**Web Register...
<a href="#">Race, Ethnicity and Media</a>	CMST 205, 01	3	40404	Lecture	Letter grade	Undergraduate	04/17/2020	Registered	**Web Register...
<a href="#">Stage Make-Up</a>	THTR 139, 02	3	43154	Lecture	Letter grade	Undergraduate	04/17/2020	Registered	**Web Register...
<a href="#">Television Practicum</a>	TVDM 351, 01	1	43219	Other Activity	Letter grade	Undergraduate	04/17/2020	Registered	**Web Register...
<a href="#">Transmedia Projects</a>	CMDA 320, 08	3	44644	Lecture	Letter grade	Undergraduate	04/17/2020	Registered	**Web Register...

Records: 6

Total Hours | Registered: 17 | Billing: 17 | CEU: 0 | Min: 0 | Max: 19

Panels  Submit



[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

## Register for Classes

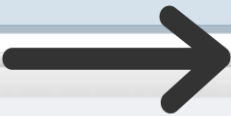
Find Classes Enter CRNs **Schedule and Options**

Schedule Schedule Details

Class Schedule for FALL 2020

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am		✓ Race, Ethnicity and Media.			✓ Race, Ethnicity and Media.		
9am							
10am							
11am				✓ Stage Make-Up.	✓ Transmedia Projects.		
12pm							
1pm			✓ Television Practicum.				
2pm							
3pm			✓ Introduction to Art Therapy.				
4pm					✓ Advanced Television Production.		

Panels ▾ Submit



## Step 6: Week at a Glance

- While viewing the full schedule, if you now select the arrow underneath that's facing up, you will now see your schedule over a week's view.

## Step 7: Schedule Details

- If you would rather view a detailed list of your schedule, you can select the “Schedule Details” tab next to “Schedule.”
- To go back to the original overview of each box, select the dot between the two arrows.

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes Enter CRNs **Schedule and Options**

Schedule **Schedule Details**

Class Schedule for FALL 2020

- ▼ **Advanced Television Production.** | Televis & Digital Media (TVDM) 357 Section 02 | **Class Begin:** 09/02/2020 | **Class End:** 12/21/2020 Registered  
09/02/2020 -- 12/21/2020 [S][M][T][W][T][F][S] 04:00 PM - 08:30 PM **Type:** Class **Location:** Main **Building:** Sch of Communication & Media **Room:** 1130  
No specified Instructor  
**CRN:** 43222  
**Message:** \*\*Web Registered\*\* | **Hours:** 4 | **Level:** Undergraduate | **Campus:** Main | **Schedule Type:** Lecture | **Grade Mode:** Letter grade | **Waitlist Position:** 0 | **Notification Expires:** None
- ▼ **Introduction to Art Therapy.** | Art & Design/Therapy (ARTH) 280 Section 01 | **Class Begin:** 09/02/2020 | **Class End:** 12/21/2020 Registered  
09/02/2020 -- 12/21/2020 [S][M][T][W][T][F][S] 02:30 PM - 05:00 PM **Type:** Class **Location:** Main **Building:** Calcia Hall **Room:** 224  
**Instructor:** Nelson, Cindy (Primary)  
**CRN:** 47326
- ▼ **Race, Ethnicity and Media.** | Communication Studies (CMST) 205 Section 01 | **Class Begin:** 09/02/2020 | **Class End:** 12/21/2020 Registered  
09/02/2020 -- 12/21/2020 [S][M][T][W][T][F][S] 08:15 AM - 09:30 AM **Type:** Class **Location:** Main **Building:** University Hall **Room:** 3051  
**Instructor:** Hebert, Scott (Primary)  
**CRN:** 40404
- ▼ **Stage Make-Up.** | Theatre (THTR) 139 Section 02 | **Class Begin:** 09/02/2020 | **Class End:** 12/21/2020 Registered  
09/02/2020 -- 12/21/2020 [S][M][T][W][T][F][S] 11:15 AM - 02:00 PM **Type:** Class **Location:** Main **Building:** Life Hall **Room:** 2210  
**Instructor:** Smith, Courtney (Primary)  
**CRN:** 49154

Panels ▼