Change to Policy/Procedure Memo

Date: 10/27/22
Policy: Standard 4.5.2
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Rationale: As part of the Pyramid Model Implementation Site program, the Socio-Emotional Formation Initiative (SEFI) assesses classrooms using the TPOT and/or TPITOS tools. TPOT and TPITOS score sheets should remain confidential and should only be shared with classroom teaching staff, as a component of coaching, by the assessor. Further, *full implementation* of a research-based system for social emotional strategies - from this point forward - should be conceptualized using the following criteria: (1) enrollment into the PMIS program and (2) engagement in coaching with use of the TPOT and TPITOS assessments.

Existing policy/procedure: <u>Standard 4.5.2</u> - Program has fully implemented a research-based system that provides teaching staff, in particular, with strategies that promote social emotional competence and effectively address challenging behaviors. *Evidence/Documentation Required: Copy of completed assessment score sheets from each classroom (TPOT and TPITOS as appropriate for each classroom's age group).*

Change to policy/procedure:

- Centers that enrolled in the Pyramid Model Implementation Site program **within the last year prior to rating submission** should submit their new enrollment paperwork to receive credit for 4.5.2.

- SEFI is creating a checklist for centers that enrolled **over a year prior to rating submission** as a Pyramid Model Implementation Site to indicate that they are moving towards fully implementing the Pyramid Model into their program. This checklist will serve as evidence for credit for standard 4.5.2.

- **Partial credit will not be given for this standard.** Centers will only receive the full 3 points if they provide one of the above as evidence that they are participating in the Pyramid Model Implementation Site program.

- TPOT and TPITOS scoresheets are intended to be confidential, and should not be shared. As such, **we will no longer expect to receive TPOT and TPITOS scoresheets as evidence of standard 4.5.2.**

- Centers that utilize TPOT and TPITOS assessments in their classrooms, but are not enrolled as Pyramid Model Implementation Sites, may submit evidence for standards 2.3.2 and/or 2.4.2.

  2.3.2: Structured classroom observation tools are used to focus on curricular areas such as literacy, math, science and diversity. *Evidence/Documentation Required: Copy of policies for completed structured classroom observation/assessment tool(s) (e.g. ECERS-3; SELA; PCMI; PRISM; QBCC; ITERS-3; CLASS; TPOT; TPITOS)*

  2.4.3: Additional structured observation/assessment instruments are used to focus on specific instructional supports and interactions to further inform quality improvement, inform instruction and determine overall trends in children's development and learning. *Evidence/Documentation Required: Copy of policies for additional completed structured classroom observation/assessment tool(s) (e.g. ECERS-3; SELA; PCMI; PRISM; QBCC; ITERS-3; CLASS; TPOT; TPITOS)*