

## Deleting a Printer on a Windows10 Computer

## Step 1: Open Control Panel

Click on the **Start menu** and type in "Control". The Start menu should begin showing you a list of related choices. Click on "Control Panel" from the list.



## **Step 2: View Devices and Printers**

In the window that opens, click on "**View devices and printers**" under the category "Hardware and Sound". *Note:* You may need to switch your view mode to "View by: Category" to see this.



## **Step 3: Remove the Printer**

In the "Printers" section of the page that opens, find the network printer you would like to remove. **Right-click** on the printer's icon and then choose "**Remove Device**".

