

Banner 9: Course/Schedule Information

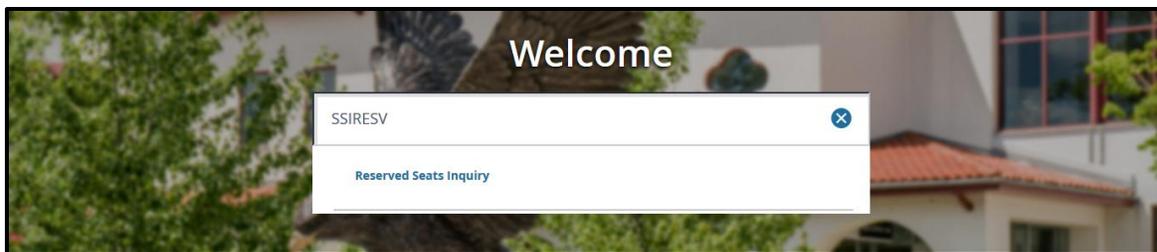
About the Forms

SSIRESV – This is the Reserved Seats Inquiry Form used to query and review reserved seat rules for a term and CRN.

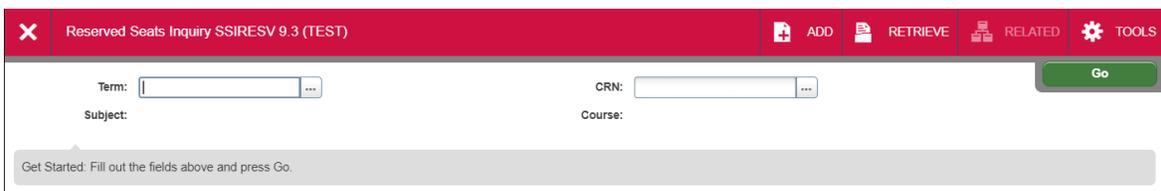
SSASECQ – This is the Schedule Section Query Form which is used to display all sections currently in the system.

Viewing Reserved Seats for Courses

1. Navigate to the Reserved Seats Inquiry (**SSIRESV**) Form from the landing page



2. Enter the **Term** and **CRN**
3. Click **Go**



Reserved Seats Inquiry SSIRESV 9.3 (TEST)

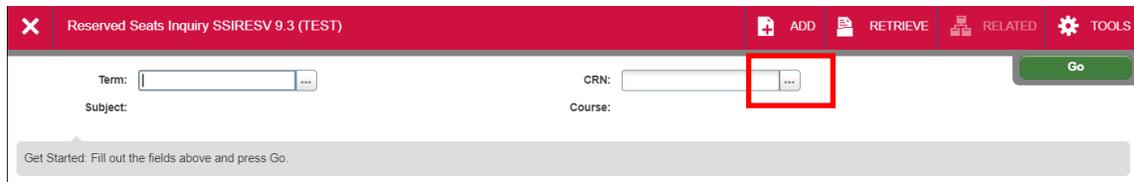
ADD RETRIEVE RELATED TOOLS

Term: ... CRN: ...

Subject: Course:

Get Started: Fill out the fields above and press Go.

4. If you do not know the CRN, click **search** for the **CRN** field



Reserved Seats Inquiry SSIRESV 9.3 (TEST)

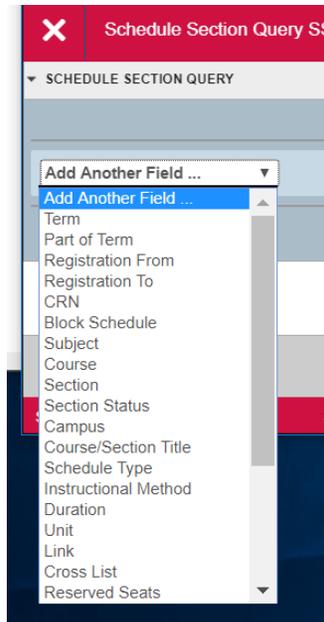
ADD RETRIEVE RELATED TOOLS

Term: ... CRN: ...

Subject: Course:

Get Started: Fill out the fields above and press Go.

5. Select the field you wish to search



6. Enter the criteria
7. Click **GO**

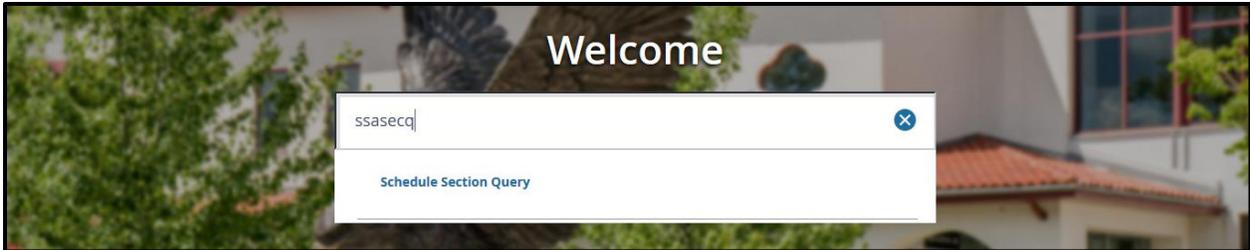
Scroll down to review the **Reserved Seat Rules** section to see the reserved and waitlist totals for the term and CRN.

Overflow	Reserved Maximum *	Reserved Actual	Reserved Remaining	Waitlist Maximum *	Waitlist Actual	Waitlist Remaining
<input type="checkbox"/>	23	13	10	0	0	0
<input checked="" type="checkbox"/>	1	11	-10	0	0	0

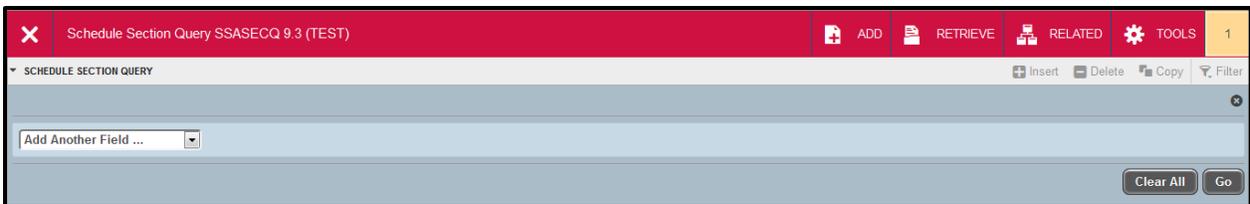
	Maximum	Actual	Remaining
Total Reserved:	24	24	0
Total Waitlist:	0	0	0

Viewing a Course Schedule

1. Navigate to the Schedule Section Query (**SSASECQ**) Form from the landing page



The SSASECQ form will open.



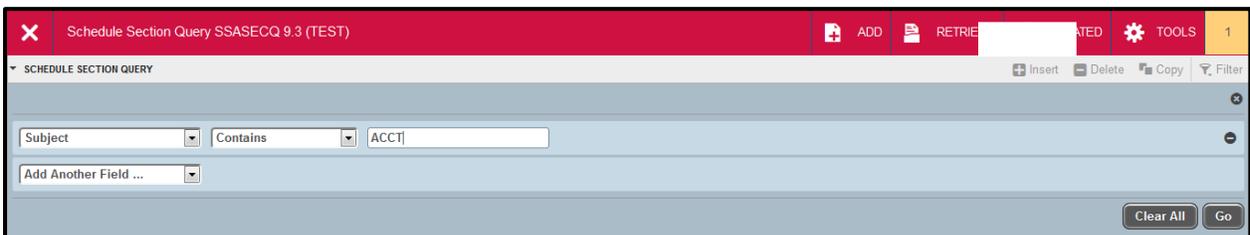
The SSASECQ form is a query only form. You can query based on term, CRN, subject, course or section. In addition to providing you with the course sections that are being offered, it also provides enrollment numbers for each course. Below is step by step instructions on how to perform various searches using this form.

To search for a specific subject:

1. Click on the **Add Another Field** drop down arrow and select **Subject**



2. Type in the subject prefix, for example ACCT for Accounting



3. Click **Go**

All courses designated 'ACCT' will be displayed.

The screenshot shows the 'Schedule Section Query SSASECQ 9.3 (TEST)' interface. At the top, there are buttons for ADD, RETRIEVE, RELATED, and TOOLS. Below the header, there are options for Insert, Delete, Copy, and Filter. A 'Filter Again' button is visible in the top right corner of the table area. The table displays the following data:

Term	Part of Term	Registration From	Registration To	CRN	Block Schedule	Subject	Course	Section	Section Status	Campus	Course/Section Title
201640	1			40003		ACCT	201	01	A	M	Fundamentals of Fi...
201640	1			40005		ACCT	201	02	A	M	Fundamentals of Fi...
201640	1			47353		ACCT	201	03	A	M	Fundamentals of Fi...
201640	1			40006		ACCT	202	01	A	M	Fundamentals of Ma...
201640	1			40007		ACCT	202	02	A	M	Fundamentals of Ma...
201640	1			40008		ACCT	204	01	A	M	Fundamentals of Ac...
201640	1			46797		ACCT	204	02	A	M	Fundamentals of Ac...
201640	1			40010		ACCT	204	03	A	M	Fundamentals of Ac...
201640	1			40011		ACCT	204	04	A	M	Fundamentals of Ac...
201640	1			40012		ACCT	204	05	A	M	Fundamentals of Ac...

At the bottom of the table, there are navigation controls including a page indicator '1 of 36', a 'Per Page' dropdown set to '10', and a 'Record 1 of 353' indicator. A 'SAVE' button is located in the bottom right corner of the interface.

Use the scrollbar to the right side of the form to view all the sections.



To perform another subject search, click on  in the upper right hand corner and repeat steps 1-3.

To search for a specific course:

1. Click on the **Add Another Field** drop down menu and select **Subject**
2. Enter the subject prefix, such as ACCT for Accounting
3. Click on the **Add Another Field** drop down menu to add another field and select **Course** from the list
4. Enter the course number, for example 201

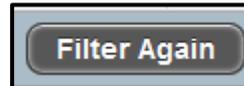
The screenshot shows the 'Schedule Section Query SSASECQ 9.3 (TEST)' interface with search filters applied. The 'Subject' field is set to 'ACCT' and the 'Course' field is set to '201'. There is an 'Add Another Field ...' dropdown menu below the search fields. At the bottom right, there are 'Clear All' and 'Go' buttons.

5. Click **Go**

The courses designated ACCT 201 will be listed.

Term	Part of Term	Registration From	Registration To	CRN	Block Schedule	Subject	Course	Section	Section Status	Campus	Course/Section Title
201640	1			40003		ACCT	201	01	A	M	Fundamentals of Fi...
201640	1			40005		ACCT	201	02	A	M	Fundamentals of Fi...
201640	1			47353		ACCT	201	03	A	M	Fundamentals of Fi...
201720	1			20002		ACCT	201	01	A	M	Fundamentals of Fi...
201720	1			20003		ACCT	201	02	A	M	Fundamentals of Fi...
201720	1			20004		ACCT	201	03	A	M	Fundamentals of Fi...
201730	SD6			30003		ACCT	201	21	A	M	Fundamentals of Fi...
201740	1			40003		ACCT	201	01	A	M	Fundamentals of Fi...
201740	1			40005		ACCT	201	02	C	M	Fundamentals of Fi...
201740	1			47353		ACCT	201	03	A	M	Fundamentals of Fi...

Use the scrollbar to the right side of the form to view all sections.



To perform another course search, click on  in the upper right hand corner and repeat steps 1-5.

To search for a specific course section:

1. Click on the **Add Another Field** drop down menu and select **Subject**
2. Enter the subject prefix, such as ACCT for Accounting
3. Click on the **Add Another Field** drop down menu to add another field and select **Course** from the list
4. Enter the course number, for example 201
5. Click on the **Add Another Field** drop down and select **Section**
6. Enter the section number, for example 01
7. Click **Go**

The course sections will be displayed.

Term	Part of Term	Registration From	Registration To	CRN	Block Schedule	Subject	Course	Section	Section Status	Campus	Course/Section Title
201640	1			40003		ACCT	201	01	A	M	Fundamentals of Fi...
201720	1			20002		ACCT	201	01	A	M	Fundamentals of Fi...
201740	1			40003		ACCT	201	01	A	M	Fundamentals of Fi...
201820	1			20001		ACCT	201	01	A	M	Fundamentals of Fi...
201840	1			40001		ACCT	201	01	A	M	Fundamentals of Fi...

	Maximum	Actual	Remaining
Enrollment	35	16	19
Waitlist	0	0	0

Use the scrollbar to the right side of the form to view all sections.



To perform another section search, click on  in the upper right hand corner and repeat steps 1-7.

To perform a CRN search:

1. Click on the **Add Another Field** drop down menu and select **CRN**
2. Enter the **CRN**, for example **40095**
3. Click **Go**

A screenshot of a web application interface titled "Schedule Section Query SSASECQ 9.3 (TEST)". The interface has a red header bar with navigation icons for ADD, RETRIEVE, RELATED, and TOOLS. Below the header, there's a search area with a dropdown menu set to "CRN", a search type dropdown set to "Contains", and a text input field containing "40095". There is also an "Add Another Field ..." dropdown. At the bottom right of the search area are "Clear All" and "Go" buttons.

All courses with the CRN 40095 will be listed.

A screenshot of the search results page. It shows a table with columns: Term, Part of Term, Registration From, Registration To, CRN, Block Schedule, Subject, Course, Section, Section Status, Campus, and Course/Section Title. The first three rows are highlighted in blue. Below the table is a summary section with columns: Enrollment, Waitlist, Maximum, Actual, and Remaining. The "Enrollment" row shows Maximum: 35, Actual: 33, Remaining: 2. The "Waitlist" row shows Maximum: 0, Actual: 0, Remaining: 0. At the bottom right is a "SAVE" button.

Term	Part of Term	Registration From	Registration To	CRN	Block Schedule	Subject	Course	Section	Section Status	Campus	Course/Section Title
201640	1			40095	Y	ANTH	100	02	A	M	Cultural Anthropology L
201740	1			40095	Y	ANTH	100	02	A	M	Cultural Anthropology L
201840	1			40095		APLN	520	01	A	M	Curr Theories 2nd L...

	Maximum	Actual	Remaining
Enrollment	35	33	2
Waitlist	0	0	0



To perform another CRN search, click on .