



# SWIVL Kit

The following items are included in the backpack as part of the SWIVL kit:



Lightning cable to connect iPad to SWIVL



Wide angle lens to cover larger spaces/classrooms



Charging cable for Markers



4-port USB Charger



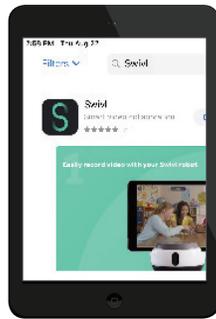
SWIVL charging cable



Main marker + 4 additional mics



SWIVL base



Apple iPad



USB speakers



Floor stand / Tripod



SWIVL Carrying Case



**SETUP**



1. Insert the iPad in the SWIVL base and connect both with lightning-USB micro cable (white). The included tripod or floor stand can be screwed into the SWIVL base for a higher camera angle.
2. Power on the iPad and the SWIVL.
3. Power on the main marker and the 4 microphones. Strategically distribute the mics around the classroom to the students. The mics will pick up audio from various points in the classroom.



Power      Record Start/Stop



Audio Jack/Charging Port



**Center:** Pause/Resume tracking  
**Left/Right:** Navigate slides  
**Up/Down:** Bookmarking (requires Pro)



Microphone

Tip: Press and hold left/right or up/down to manually move robot position

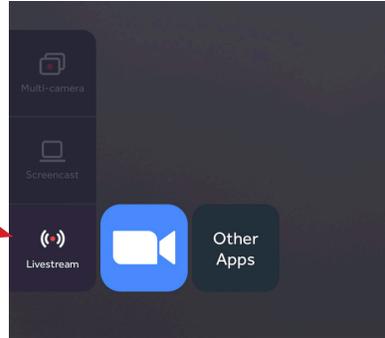
4. The rear of the SWIVL has a USB port on the gray base. Connect the USB Logitech speakers to the rear of the SWIVL. The USB speakers allow "in-person" students to hear and interact with their remote classmates. Ask the "in-person" students to mute their laptop speakers to prevent excessive audio feedback.





5. Launch the SWIVL APP on the iPad.
6. Both the SWIVL and CANVAS APPS are installed on the iPad.

Click on the **Livestream** tab. The **Zoom** app will appear. Launch Zoom app and use normally to **Schedule, Join and Host** meetings.



**PICKUP**

The SWIVL kits will be available for loan/pickup at the **CEHS Technology Services** office located in **University Hall, Room 2103**.

Call (973) 655-4457, email [cehs-tech@montclair.edu](mailto:cehs-tech@montclair.edu) or book an appointment slot using [cehstech.youcanbook.me](http://cehstech.youcanbook.me) to reserve a SWIVL kit.