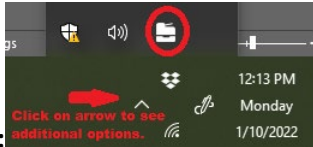# MONTCLAIR STATE UNIVERSITY

Papercut Print Deploy Printer Install

Print Deploy is a print queue deployment tool that we are using in order to effectively manage printer drivers and print queues across networked printers on campus. Please follow the directions below for instructions for Mac and Windows.

1. Go to Software Center and click on the Print Deploy application.
2. Click on the Print Deploy icon on your taskbar. The icon looks like this:
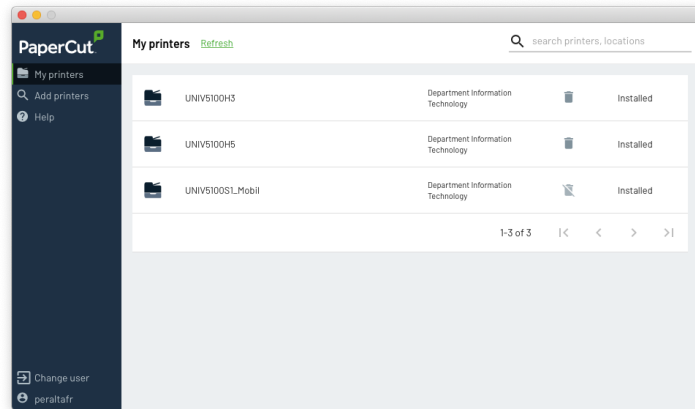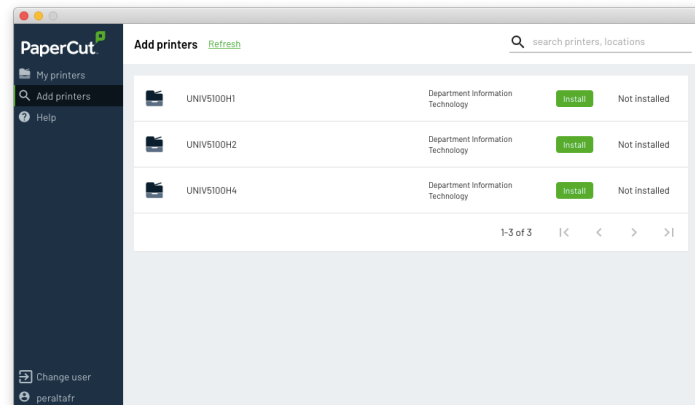
Windows:

Mac:

3. Log in using your Net ID and password to authenticate. **Please Note:** The utility will prompt you to log in from time to time.

4. Once you are logged in. the homepage will present installed printers.

5. If your printer is not installed, click "Add Printers" on the left-hand navigation bar.
6. Find the printer that you want to install and click the green install button next to it.

7. Confirm that your printers are installed by clicking on my "My Printers".
8. Now you are ready to print!