

Appendix A

Criteria for Evaluation of Applications for Sabbatical Leave

1. Project Plan

This criterion encompasses the execution plan for the project and the extent to which the plan is sufficient to complete the project and deliver results. It also addresses the preparedness of the scholar or researcher to execute the plan.

2. Significance

The subject matter to be explored during the course of the proposed sabbatical is of substantial significance and importance. The applicant should specify and elucidate connections between the subject matter of the project and the academic programs as well as the applicant's program of research, scholarship, and creative work.

3. Impact

The successful execution of the project will contribute to a larger body of scholarship, research, creative work, and/or practice. The applicant should describe how the project will serve to advance the scholarship and/or creative work for a discipline and bring acclaim to the researcher and/or the institution because of the impactful outcomes. Impacts may include potential advancements/improvements in academic programs, curricula, and/or improved student/program outcomes, as well as the capacity of the University to advance its mission.

Additional Considerations:

Additional points can be awarded to a project that can detail and specify expected outcomes:

- a) requires leave to go to field placements or other universities to have access to resources for success of the work
- b) likely leads to substantial funded research programs,
- c) requires broad collaborations between Montclair and other academic and non-academic institutions to achieve a result
- d) has significant interdisciplinary components that can impact academic programs or viable research, scholarship, or creative activity
- e) aligns with current Montclair State University activities on community engagement, student success or DEIB, and has the potential for enhanced impact on the same.