

Subject: Recommended policy on security of information regarding student citizenship and immigration/visa status;
Resolution of Support for the work of the Montclair State University Latino/a Caucus.

The Montclair State University Senate proposes and endorses the policy statement below regarding information on the citizenship and immigration/visa status of students at the University.

Moreover, the Voting Membership of the Senate expresses support for the efforts of the Latino/a Caucus of Montclair State University that promote the success, safety and well-being of the students of the University, with attention to the particular needs of Latino/a and immigrant students.

The Senate directs the Council on Student Affairs of the University Senate to consider the *Blueprint for a Coalition for Dreamers*, prepared by the Caucus, and presented to the Senate, as the Council develops further recommendations for support of students regarding concerns related to their citizenship and immigration/visa status.

Policy on Information Regarding Citizenship and Immigration/Visa Status of Students

Information regarding the citizenship and immigration/visa status of individual students shall not be generally accessible, including via computer applications that provide access to student data, such as Banner and Degree Works. Access to this information shall be restricted to University employees for whom access to such information is required to provide service or support to specific students. When such information is necessary, only the information for the specific student(s) will be accessed, as required for a specified purpose.

The University will not share with other organizations, nor with outside individuals, information regarding the citizenship and immigration/visa status of an individual student, without the express permission of the student.

The restrictions above are subject to the exceptions specifically listed below:

1. backup and restoration of student data, as well as system-administration tasks, undertaken by information-technology system administrators, that require validation of data;
2. a warrant, subpoena, National Security Letter, or other such government or court order that the University Administration has determined to be legally executed and compels a response.

Approved by the University Senate – January 31, 2018